

# Julie Anna Austad

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Adaptive, personable information specialist with 10+ years of professional experience, quality teaching and team planning skills, and an inquisitive spirit

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## Education

**Master of Library Science**, Emporia State University, Portland, OR August 2012

**Bachelor of Arts in English**, Linfield College, McMinnville, OR May 2007

## Professional Experience

**Reference & Instruction Librarian**, Clark College Libraries, Vancouver, WA Sept 2012—present  
Collaborate with faculty to design engaging library instruction sessions, rich with information literacy skills practice. Promote library resources and services through social media, marketing and outreach programming, and continual development of the library web site. Provide reference and teaching services to Vancouver community members, and Clark College students, faculty, and staff, both in-person and on-line. Maintain current, accessible library resources through thoughtful collection development. Develop measurable course and program outcomes and assessment tools.

**Library Intern**, Clark College Libraries, Vancouver, WA Oct 2010—Aug 2012  
Provided reference assistance in-person and on-line to the Clark College community. Edited the library web site according to the established style guide. Presented three 30 Clicks sessions on emerging technologies and information tools: Google+, Facebook vs. Google+, and iPad for Beginners. Provided attentive access services at the check out desk. Supervised student library assistants, created lists and ran reports using Millennium, and performed closing procedures for the library once a week. In Technical Services, processed incoming serials and withdrawn items. Updated online database usage statistics and serials collection statistics. Copy-cataloged incoming materials using OCLC Connection and Millennium.

**Library Page**, Multnomah County Library, Portland, OR Dec 2011—Mar 2012  
Carried out circulation procedures; answered patrons' informational and direction questions; consulted with and supported coworkers to maintain smooth library operations.

**Library Volunteer**, Northwest Library, Multnomah County Library, Portland, OR Oct 2010—Dec 2011  
As a teaching assistant for Cyber Seniors, assisted adult students with developing beginning computer skills through a structured, weekly class. As a branch assistant, accurately shelved returned and checked-in materials, checked out and sorted materials to be delivered to other locations.

**Assistant Language Teacher**, JET Programme, Aomori Prefecture, Japan Aug 2008—Aug 2010  
Taught English in classrooms at one college, two junior high schools, and seven elementary schools. Collaborated with classroom faculty to create culturally enlightening presentations, engaging learning activities, and learning objectives corresponding with the required curriculum. Coordinated language instruction with teachers and administrative staff throughout the regional school system.

## Relevant Skills:

Operating Systems:

Android,  
Mac OS X, Windows  
XP/Vista/7

Applications:

Moodle, Drupal, QuestionPoint,  
III/Millennium, Blackboard, Prezi,  
ContentDM Administration, Skype,  
OCLC Connection, Gogledocs,  
Twitter, Microsoft Office Suite

Web:

HTML, CSS, Blogs, Wikis,  
Podcasts, RSS Feeds, Social  
Bookmarking, Webinars  
Social Networking, Weebly,  
Wordpress